

ADMINISTRATION OF MEDICATION IN SCHOOL

The State of New York mandates that the school nurse follow the procedures listed below:

1. All medication, including non-prescription drugs, given in school must be prescribed by a licensed medical doctor.
2. A written request from the physician must be on file. This request must indicate the dosage and frequency of the prescribed drug.
3. A written request from the parent/guardian to administer medication must be on file.
4. The parent/guardian must assume responsibility to have the medication delivered to the Health Office in a properly labeled original container.

***PLEASE DO NOT SEND ANY TYPE OF MEDICATION TO SCHOOL WITH YOUR CHILD
UNLESS YOU FOLLOW THE PROPER PROCEDURE***

- All medication orders must be renewed yearly.
- For field trips, a separate labeled pharmacy container is necessary to send the medication in. Please obtain a spare bottle from the pharmacy for the health office.
- Please contact the Health Office for copies of the Administration of Medication in School order form or print them off on line.